

Town Administrator's Action Items Report

June 6, 2016

1. Highway Safety Subcommittee-Foot Traffic Study Committee-

Deposit to Algonquin Bridge Company-sent
Deposit to Daniels Bridge Company-sent
RFQ for Site clearing sent out to possible venders.
Bids opened-see attached
Bids rejected and new bid request sent out-scope of work changed
May 9th-New Bids opened and recommendation to be made to the Selectmen by the Committee at the Selectmen's meeting of May 16
Contractor began work on May 17th and has ¾ completed on June 1.
Total donations met the goal to completely fund the project.

2. Tax Waiver-

Donovan-before Board on April 4.-Donovan-scheduled another appointment with the Selectmen for May 2. Peter to get further examples of similar situations.
Response to inquiry to Town Counsel attached. Peter Talked to Dan Donovan.

On May 11th and told him the Board is still weighing in on the legal aspect of a decision. Awaiting a letter from Mr. Donovan's attorney as promised. No action being taken until legal correspondence from Donovan's lawyer is reviewed by the Selectmen and Town Counsel.

3. Communications Tower Update-

Attached RFP-Additional RFP specs attached Bids received and opened. Three departments reviewing the details for future recommendation. Decision for contractor recommendation will be on June 6th meeting.

4. Bookkeepers Position Opening-Discussion for Non-public